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Indiana Association

RLC 2016 Newsletter

Regional Leadership Conference online registration will be open October 24 - November 4, 2016 on indianabpa.org

Contestant numbers will be consistent from RLC to SLC to NLC. This number is the membership ID shown on your membership invoice (24-xxxx-xxxx). As you register members for RLC, you must supply this number for all contestants.

Online registration Deadline: November 4, 2016

**After registering, please send system-generated invoice + payment
(\$15 per registrant) to:**

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Huntington, IN 46750

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Regional Leadership Conference

Regions may vary greatly in how their conferences are structured. If you have any questions about your region, please contact your Region Coordinator.

Weather Policy



If the host county is under an emergency vehicle only order, the RLC will be postponed and rescheduled on the snow date. If a school administrator does not allow a chapter to attend due to inclement weather (this must be submitted in writing from the school administrator), the chapter will be able to complete their competitive event(s) at their school the next week for non-judged events only. If their test scores are within the range of those students advancing to state from that region in that competitive event, they will be allowed to advance to state competition. No RLC plaques will be awarded for these students advancing to state.

Competitive Event Registration Details



- Members may register for two (2) events, only one (1) of which may be a team. Virtual events are not included in this count.
- Open events do not count as registered events. Members may take any/all open events during the conference.
- Chapters may have only one team per event.
- Events showing an optional application are completed at the national level only.
- Check with your Region Coordinator about pre-submitted projects.

Regional Leadership Conferences 2016

<u>Region</u>	<u>Date</u>	<u>Location</u>	<u>Region Coordinator</u>
1	12/10/2016	Portage High School	Lisa Melendez
2	12/10/2016	Warsaw Area Career Center	Steve Waldeck
3/6	12/10/2016	Heartland Career Center	Vickie Houlihan
4/5	12/3/2016	Tri-County High School	Darla Harrington
7	12/3/2016	Ivy Tech Community College	Desiree Cochran
8	12/10/2016	J Everett Light Career Center	Jason Hendrickson Wendy France
9	12/10/2016	Hagerstown High School	John Dawson Bonita Klein
10	12/10/2016	Ivy Tech, Evansville	Tina McCloud
11	12/3/2016	Ivy Tech Community College	Joann Novak
12	12/10/2016	To Be Determined	Brian Wolfe

Region President

Submit application online by November 15, 2016.

State-Wide Officer

Submit application online by January 24, 2017.

All candidates and newly-elected Region Presidents must attend state officer screening at Pike High School on February 4, 2017. They should be accompanied by their advisor and/or their parent/guardian.



STN Reporting

Each year, all Indiana Career/Technical Student Organizations must gather a list of member's STNs to be submitted to the Indiana Department of Education.

The steps to fulfilling the STN requirement:

- * Obtain parent/guardian signatures on the STN Consent Release Form. The STN release form letter can be found on indianabpa.org under Resources/Local/Advisor Forms.
- * Keep the signed forms in your files.
- * Create a list of the STNs for all of your members in a one-column spreadsheet. Names are not needed, only numbers.
- * Email the STN spreadsheet you created to: debbie.darnell@indianabpa.org

Deadline: December 1, 2016.

Check with your guidance department for a list of the STN's.



Pre-submitted events:

Check with your Region Coordinator for the deadline for any pre-submissions in your district.

Administrative Support Research
Broadcast News Production Team
Digital Media Production
Economic Research—Individual & Team
Entrepreneurship
Global Marketing Team
Graphic Design Promotion
Interview & Advanced Interview Skills
Video Production Team

State-only events:

Computer Animation Team
Computer Modeling
Network Design Team
SQL Database Fundamentals
Web Site Design Team (pre-submitted by
December 9, 2016)

SLC Preview

- ◇ The conference will be held at the Indianapolis Downtown Marriott on Sunday, March 12 - 14, 2017. The registration fee is \$35 per student. The room rate is \$195 (includes tax) per night.
- ◇ A member must participate at RLC to attend SLC and NLC. Other than that requirement, allowing a member to attend future conferences is at the discretion of the local advisor and administration.
- ◇ Events showing an optional application will be completed at the national level only.
- ◇ Screens will be provided. Contestants must still bring digital devices, power strips, electrical cords, and projectors.
- ◇ Payment for SLC must be received no later than March 1. If payment hasn't been received by this date, the chapter registration packet will not be at the registration desk. Payment must be made in Room 435 to receive the packet.
- ◇ Pre-submitted events are due January 20 in order for the judges to have time to evaluate. (Exception: Website Design Team must be pre-submitted by December 9)
- ◇ The pre-submission system from the national website will be used for the early project submissions. If you haven't already viewed the Pre-Submissions webinar on the national web site, please do so. You can access it through the Source/BPA Webinar Archives.

SLC 2017 Computer Software List

PCs with Microsoft Windows format will be used for all events

Event	Software Packages
Administrative Support Team.	MS Office 2013
Advanced Office Systems & Procedures.	MS Office 2013
Advanced Spreadsheet Applications.	MS Excel 2013
Advanced Word Processing Skills	MS Office 2013
Basic Office Systems & Procedures	MS Office 2013
Database Applications.	MS Access 2013
Digital Publishing	Adobe InDesign® CS5.5, Adobe Illustrator CS5.5
Fundamental Desktop Publishing	MS Office 2013, MS Publisher 2013, Adobe InDesign CS5.5
Fundamental Spreadsheet Applications.	Excel 2013
Fundamental Word Processing Skills	MS Office 2013
Fundamentals of Web Design.	Notepad
Integrated Office Applications	MS Office 2013
Intermediate Word Processing.	MS Office 2013
Legal Office Procedures	MS Office 2013
Medical Office Procedures	MS Office 2013