



Today's students.
Tomorrow's business professionals.
Indiana Association

RLC 2017 Newsletter

Regional Leadership Conference online registration will be open October 23 - November 4, 2017

Contestant numbers will be consistent from RLC to SLC to NLC. This number is the membership ID shown on your membership invoice (24-xxxx-xxxx). As you register members for RLC, you must supply this number for all contestants.

RLC Registration Deadline: November 4, 2017

**After registering, please send system-generated invoice +
payment (\$15 per registrant)
by December 1, 2017 to:**

Debbie Darnell, State Advisor
Business Professionals of America
PO Box 912
Huntington, IN 46750

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Regional Leadership Conference

Regions may vary greatly in how their conferences are structured. If you have any questions about your region, please contact your Region Coordinator.

Weather Policy



If the host county is under an emergency vehicle only order, the RLC will be postponed and rescheduled on the snow date. If a school administrator does not allow a chapter to attend due to inclement weather (this must be submitted in writing from the school administrator), the chapter will be able to complete their competitive event(s) at their school the next week for non-judged events only. If their test scores are within the range of those students advancing to state from that region in that competitive event, they will be allowed to advance to state competition. No RLC plaques will be awarded for these students advancing to state.

Competitive Event Registration Details



- Members may register for two (2) events, only one (1) of which may be a team. Virtual events are not included in this count.
- Open events do not count as registered events. Members may take any/all open events during the conference.
- Chapters may have only one team per event.
- Events showing an optional application are completed at the national level only.
- Check with your Region Coordinator about pre-submitted projects.

Regional Leadership Conferences 2017

<u>Region</u>	<u>Date</u>	<u>Location</u>	<u>Region Coordinator</u>
1	12/9/2017	Kankakee Valley High School	Traci Blanco
2	12/16/2017	Warsaw Area Career Center	Steve Waldeck
3/6	12/9/2017	Heartland Career Center	Vickie Houlihan
4/5	12/9/2017	Tri-County High School	Darla Harrington
			Julie Oelschlager
7	12/8/2017	Ivy Tech Community College	Desiree Cochran
8	12/9/2017	J Everett Light Career Center	Jason Hendrickson
9	12/9/2017	Lincoln High School	Bonita Klein
10	12/9/2017	Ivy Tech, Evansville	Tina McCloud
11	12/2/2017	Ivy Tech, Bloomington	Joann Novak
12	12/9/2017	Switzerland County High School	Kodi Thayer

Region President

Submit application online by **October 27, 2017**.
Candidates must attend state officer screening at J Everett Light Career Center on November 11, 2017. They should be accompanied by their advisor and/or their parent/guardian.

State-Wide Officer

Submit application online by **January 22, 2018**.
Candidates must attend state officer screening at J Everett Light Career Center on February 4, 2018. They should be accompanied by their advisor and/or their parent/guardian.



STN Reporting

Each year, all Indiana Career/Technical Student Organizations must gather a list of member's STNs to be submitted to the Indiana Department of Education.

The steps to fulfilling the STN requirement:

- * Obtain parent/guardian signatures on the STN Consent Release Form. The STN release form letter can be found on indianabpa.org under Resources/Local/Advisor Forms.
- * Keep the signed forms in your files.
- * Create a list of the STNs for all of your members in a one-column spreadsheet. Names are not needed, only numbers.
- * Email the STN spreadsheet you created to: debbie.darnell@indianabpa.org

Deadline: December 1, 2017.

Check with your guidance department for a list of the STN's.



Pre-submitted events:

Check with your Region Coordinator for the deadline for any pre-submissions in your district.

Administrative Support Research
Broadcast News Production Team
Digital Media Production
Economic Research—Individual & Team
Entrepreneurship
Global Marketing Team
Graphic Design Promotion
Interview & Advanced Interview Skills
Video Production Team

State-only events:

Computer Animation Team
Computer Modeling
Network Design Team
SQL Database Fundamentals
Web Site Design Team (pre-submitted by December 9, 2017)

SLC Preview

- ◇ The conference will be held at the Indianapolis Downtown Marriott on Sunday, March 11 - 13, 2018. The registration fee is \$35 per student. The room rate is \$197 (includes tax) per night.
- ◇ A member must participate at RLC to attend SLC and NLC. Other than that requirement, allowing a member to attend future conferences is at the discretion of the local advisor and administration.
- ◇ **Screens** will be provided. Contestants must still bring digital devices, power strips, electrical cords, and projectors.
- ◇ Payment for SLC must be received no later than March 1.
- ◇ Pre-submitted events are due January 19 in order for the judges to have time to evaluate. (Exception: Website Design Team must be pre-submitted by December 9)
- ◇ The pre-submission system from the national website will be used for the early project submissions. If you haven't already viewed the Pre-Submissions webinar on the national web site, please do so. You can access it through the Source/BPA Webinar Archives.

SLC Student Internship Program

This program will be available for students who are not competing in an event on Sunday, March 11. Five (5) students will be selected to serve as an Intern. For consideration in this program, please provide the following information in an email: Student Name, Student Cell Phone Number, Advisor Name, Advisor Cell Phone Number, Advisor email, a short paragraph from the student stating their interest in this program, and a short paragraph from the advisor recommending the student for this program. Interested applicants should email the required information to Amy Hollingsworth at ahollingsworth@brv.k12.in.us by Friday, January 5, 2018, 5:00 pm EST. Students must be able to serve from 10:30 am to 6:00 pm on Sunday. Please email Amy Hollingsworth with any questions.

SLC 2018 Computer Software List

PCs with Microsoft Windows format will be used for all events

Event	Software Packages
Administrative Support Team	MS Office 2016
Advanced Office Systems & Procedures	MS Office 2016
Advanced Spreadsheet Applications	MS Excel 2016
Advanced Word Processing Skills	MS Office 2016
Basic Office Systems & Procedures	MS Office 2016
Database Applications	MS Access 2016
Digital Publishing	Adobe InDesign® CS6, Adobe Illustrator CS6
Fundamental Desktop Publishing	MS Office 2016, MS Publisher 2016, Adobe InDesign CS6
Fundamental Spreadsheet Applications	Excel 2016
Fundamental Word Processing Skills	MS Office 2016
Fundamentals of Web Design	Notepad
Integrated Office Applications	MS Office 2016
Intermediate Word Processing	MS Office 2016
Legal Office Procedures	MS Office 2016
Medical Office Procedures	MS Office 2016